

Portland Custodians' Civil Service Board
Established 1937
January 28, 2025
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the January 28, 2025 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on January 28, 2025, via Google Meet. Mr. Frank Leavitt hosted the meeting remotely from his office in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Board Chair Brian Caufield, Board Member Mr. Paul Hathaway, Board Secretary Jo McClain, Tim Curtin for SEIU, and Tim Carman for PPS were also in attendance. Ms. Roshni Sabedra was unable to attend.

The meeting was called to order at 4:03 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes of January 14, 2025

Mr. Caufield moved to approve the minutes of the January 14 meeting as read. Mr. Hathaway seconded the motion and the minutes were approved.

2. Approval of Hiring List

There was 22 applicants for open positions with CCSB. Two were interviewed, with 1 candidate on the hiring list. After the board confirmed that their rules and regulations regarding the application procedure had been followed, Mr. Hathaway moved to approve the list and it was so done.

3. Any other Old Business

Mr. Leavitt noted that he and Human Resources were working to determine the “disconnect” between the number of applicants and the number who interviewed. Mr. Hathaway noted that it looked like fewer applicants were being interviewed than prior to the rule changes. Mr. Leavitt said in the past there would be upwards of 200 applying at a time, and Mr. Curtin added that an employee was very careful “not to mess up” because someone was standing in the wings ready to take the job. Mr. Leavitt said he would check with human resources because it didn’t seem that the names of those who applied always made it to his office. Mr. Caufield asked about the possibility that people were not answering phones because they did not recognize the number, and if contact methods such as emails and texts were also being used. Mr. Leavitt said he was searching for answers.

End at 4:07

Jo McClain / CCSB Secretary